



**SAFE
CARDS**

Safety Awareness For Everyone

Make the Most of Your S.A.F.E. Cards®

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HOW TO USE S.A.F.E. CARDS®

Quick, Easy, Effective

Your goal is to build safety awareness and to make sure everyone is working safely. You're not conducting an OSHA 10-hour. Follow these guidelines to help make your training efforts quick, easy, and most importantly, effective.

1. Choose Cards that relate to the work your crew will be doing today.
2. Plan your safety talk. Before you collect your crew, glance over the Card to see if you should bring equipment or samples to help illustrate your talk.
3. Gather your crew and quickly run through the safety information on the Card.
4. Send your crew back to work knowing that they all have safety on their minds.
5. Document your safety training.

WHEN TO USE S.A.F.E. CARDS®

Make It a Teaching Moment

Having a set of S.A.F.E. Cards is like having 100 reminders at your fingertips.

- Use them to jog your crew's memory regarding a danger at hand, be it the hazards of a specific task or common safety problems on the jobsite.
- Use them to back up your safety policies. If your carpenter isn't wearing his safety glasses, "card" him! Give him a mini-safety talk using a S.A.F.E. Card to augment your authority.
- Turn an unexpected break (waiting for a delivery or a rain delay) into a teaching moment. Review a few relevant Cards before your crew disperses for coffee and cigarettes.
- Bring a S.A.F.E. Card and add safety to the morning huddle or pre-shift meeting.

TIPS FOR A SUCCESSFUL SAFETY TALK

Selecting a Card

- Choose a S.A.F.E. Card that relates to the tasks your crew is doing today. Or choose a card that will help you talk about an ongoing safety issue.
- Choose a General Safety, Accident Prevention, or Fire Prevention Card for those times you don't have a specific topic in mind.
- Use the One-a-Day plan. Each morning, choose a S.A.F.E. Card to review with the crew during the day.
- Ask your crew for topic suggestions! Employees may have specific safety questions or concerns they want addressed. If there's not a Card that addresses the issue, draw on the knowledge of more experienced workers.

Tip: Bring sample equipment to the talk. For instance, it's more effective if you show your people how to put on a fall harness in addition to telling them about it.

TIPS FOR A SUCCESSFUL SAFETY TALK

Make It a Two-Way Street

Training is much more effective when the trainees are actively involved.

- Get your crew involved in the talk by asking about their experience with the topic. (Have you ever been injured? How? What were you doing? What went wrong?)
- Have a volunteer from the crew read the card. Crew members may listen more closely when safety information is presented by a co-worker rather than a supervisor.
- Use S.A.F.E. Cards to promote discussion between supervisors and crew members.
- Daily safety meetings not only build safety awareness but also demonstrate that safety is a company value.

DOCUMENTING S.A.F.E. CARD® TRAINING

Record Your Training Efforts

Safety training is good. Having it documented is better.

- Download and print a S.A.F.E. Card training log from our website.
- Develop your own tracking sheet based on your company's needs or requirements.
- Choose Cards that complement the message of your Weekly Safety Meeting to enhance safety training. There is already space on every Weekly Safety Meeting to record the S.A.F.E. Cards you discuss.



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